

Par.1. **Material Transmitted and Purpose** – Transmitted with this Manual Letter are changes to Service Chapter 447-10, IV-E Foster Care Eligibility manual. The old language has been struck through and the revisions are in red and underlined.

Incorporated PI 15-08

Foster Care Placement Notification and Preliminary Eligibility Determination, SFN 630 447-10-70-05

SFN 630 is an official form designed to notify the eligibility staff that the child has entered foster care. The form is completed by the case manager and This form provides basic case specific information. ~~which in some cases will provide sufficient information to make a IV-E eligibility determination without further data collection.~~ A copy of the pertinent court documents should be attached when submitting to the eligibility worker. In other cases it will need to be supplemented by further data collection and the use This form is used by the eligibility worker in conjunction with of the SFN 641, Title IV-E Title XIX Application-Foster Care in determining foster care eligibility. Application, etc.

This form is available electronically via E-Forms.

Initial Eligibility 447-10-55-05

The eligibility determination process begins with the case manager Social Worker who is responsible for completing the Foster Care Placement Notification and Preliminary Eligibility Determination form, SFN 630, for all children who enter care. This form along with a copy of the removal court order and the petition, which resulted in the removal, are sent to the eligibility staff. Title IV-E eligibility determination is based on the July 16, 1996, AFDC rules.